

## **ROSEHILL HOUSING CO-OPERATIVE LIMITED**

### **MANAGEMENT COMMITTEE MEETING TO BE HELD ON WEDNESDAY 22<sup>nd</sup> FEBRUARY 2023 AT 6:00 PM**

1. Apologies
2. Declaration of Interest
3. Minutes of previous Management Committee meeting:
  - 3.1 Approval of minutes of 25<sup>th</sup> January 2023
  - 3.2 Matters arising
4. Minutes of Membership Sub-Committee meeting held on:
  - 4.1 28<sup>th</sup> November 2022
  - 4.2 30<sup>th</sup> November 2022
  - 4.3 14<sup>th</sup> December 2022
  - 4.4 2<sup>nd</sup> February 2023
5. Chair's Report
6. Finance Services Matters
  - 6.1 Management Accounts to 31<sup>st</sup> December 2022
  - 6.2 Cashflow to November, December 2022 and January 2023
7. Corporate Services Matters
  - 7.1 Menopause at Work Policy – For Approval
  - 7.2 Disciplinary Policy – For Approval
  - 7.3 Health & Safety Update
8. Technical Services Matters
  - 8.1 Original Stock Radiators and Associated Pipework – Tender Acceptance
  - 8.2 Windows and External Door Replacement – Tender Acceptance
  - 8.3 Gas Audit Reports
  - 8.4 Open Space Maintenance – Tender Acceptance
9. Housing Services Matters
  - 9.1 Potential Evictions Report
10. Organisational Performance Reports 2022/23:
  - 10.1 Q1 to December 2022 and Exceptions Report
  - 10.2 Complaints – Q1 to December 2022

10.3 Business Plan Objectives – Q1 to December 2022 Section  
Operational Plans

11. Glenmuir Estate

11.1 Update

11.2 Review of Factoring Policy and Debt Recovery Policy

12. Director's Matters

12.1 Management Recruitment Drive

12.2 Secretary's Report

12.3 Annual Inspection of Registers

12.4 ARC 2021/22 – Benchmarking Results

12.5 Director's Report

13. Minutes of Sub-Committee meetings for information:

13.1 Staffing and Health & Safety Sub-Committee meeting held on  
15<sup>th</sup> December 2022

14. Any Other Competent Business

15. Date of Next Meeting –29<sup>th</sup> March 2023 at 6:00 pm